

**Minutes of Granby cum Sutton Parish Council Meeting
Thursday 8th April 2021- held via Zoom due to Coronavirus 19 restrictions**

Present: Cllrs. Rainbow(Chair), Daw, Straw, Powell, March, Preece and Humphreys (Minute taker)

Apologies of Absence :- none received

Acceptance of Minutes of the meeting held on 11th March 2021. These were agreed and signed as a true and accurate record.

Declarations of interest: - none

Matters Arising:

Moveable Vehicle Activated Signs (MVAS). The two MVAS are currently sited in Granby, assurance was given that one of the signs will be moved into Sutton when the Highways Agency comes to change the batteries. It was noted that it was a clerical error in the initial placing of both signs in Granby. **Action: John Daw to ensure Sutton has use of MVAS**

Casual Vacancy. It was agreed that after the meeting in May the Parish Council has a duty to inform the Returning Officer at RBC that a vacancy has arisen due to the resignation of Cllr. Rainbow.

Action: Cllr. Humphreys to inform the Returning Officer

Correspondence: NALC – end of virtual meetings. Face to face meetings must resume from the 7th May 2021.

Savills – invitation to meeting re Solar Farm. **Cllrs. Rainbow & Daw to attend.**

NALC and RBC training- Counsellors were made aware of the training opportunities being offered. **Action: Cllrs to contact NALC and RBC if they wish to attend**

Clerk / Caretaker vacancy (Interim Arrangements) Cllr Humphreys outlined the arrangements below:

- RBC email correspondence – Cllr Powell
- Village Hall – maintenance and access - Cllr Straw
- Village Hall bookings – Cllr March
- Cemetery – Cllr Preece
- Agenda- Cllr Daw
- Minutes and Actions – Cllr Humphreys
- Postal correspondence – Cllr Humphreys
- Financial Officer – Ann Coy (paid 2hrs per week)
- Defibrillator monthly check and re-ordering – Cllr Daw/ Sutton, Cllr March/ Granby
- Website/Zoom- Cllr Straw to oversee Zoom. Management of website position following Cllr Rainbows' resignation not filled.

The interim arrangements will be reviewed regularly. Monthly meetings to be reviewed in September regarding frequency of meetings.

Village Hall issues:

- Maintenance – Main hall and annex floor and decoration to kitchen and toilet/corridor starts 12th April. Cllr Straw to remove curtains and dispose of broken dehumidifier

Action: All- help with deep clean prior to Village Hall re-opening for bookings

- Top soil to be applied to edges of safety areas in playground. Adult gym to be re opened 12th April with new safety notices in situ. **Action: Cllr Straw**
- Bargeboard quotation has been received, further quotes to be sought as quote between £8,000 - £10,000 **Action: Cllr Straw**
- Fencing football area, quotation to be sought for additional link fencing alongside the barn **Action: Cllr Humphreys**
- Village Hall booking dates to recommence 21st June subject to Government guidelines

Conservation Infringement A high wall has been built fronting The Hall Chapel Lane without prior planning permission. Planning Officer to be contacted.

Action: Cllr Humphreys

Approval of Annual Governance Statement The Council agreed all measures in place as per review and completion of statement.

Accounts to go for internal audit. **Action: Ann Coy**

Planning:

Notification of Appeal: 20/01645/FUL Pig Farm Sutton

For consideration: 21/00561/FUL Highfield House Sutton. NO OBJECTION

Action: Cllr Humphreys

Finance: Current account balance: £13,363.20. Reserve account: £10,395.66

Accounts for payment: (Excl VAT)

Hempstead.	£405.50
RBC rates – cemetery.	£76.34
Octopus (Gas & Elec)	£53.65
Cllr Humphreys paint for VH	£241.80
Cllr Straw ink & topsoil.	£128.67

Councillors reports:

Cllr Preece noted a pot hole outside the bus stop in Sutton. **Action: report to Highways.**

Cllr Humphreys

Cllr Daw - pads for defibrillator ordered

Cllr Straw – for consideration Wi-fi for Village Hall. To be discussed at May meeting

Village Event once lockdown lifted. To be discussed at May meeting.

RBC Cllr Bailey raised awareness of the restart grants for eligible businesses and additional restriction grants.

Date of next meeting: Thursday 6th May, please note this is a week earlier than normal to enable last meeting via Zoom.