

Granby cum Sutton Parish Council

Minutes of Granby cum Sutton Parish Council Meeting

Thursday 9 November 2023

Present: Cllrs Stevenson (Chair), Preece, Fewell, March, Tubbs, Mrs. Walker (Clerk), Cllr Purdue-Horan (NCC)

1. Apologies for absence- Cllr Kuca- absence approved by Cllrs. Also, Chris Grocock (RBC)

2. Declaration of interest on items below- None

3. Approval of minutes 12 October 2023- Approved and signed as a true record.

4. Co-Option of a new Councillor- Cllr Stevenson has been in contact with Rick Briggs in Granby. **Action: Cllr Steveson to arrange meeting with Mr Briggs.**

5. New Clerk – Julia Walker has taken over as Clerk for Granby cum Sutton Parish Council.

6. Correspondence:

Police Priority Setting October Meeting Minutes, next meeting on the 18th January- Cllrs invited to attend the next meeting in January. **Cllrs to let Clerk know if they wish to attend and Clerk will send list of attendees to Bob Clarke.**

Update from Cllr Purdue-Horan re Sutton Crossroads- shared details of the latest information he has received from VIA regarding improving road safety. Information was shared to all Cllrs via email by the Clerk prior to the meeting. He has not yet seen the police report. Proposed scheme involves updating/replacing the existing Give Way signs with yellow backed signing boards. Cllrs expressed concern that there was no indication of a blind summit on the approach to the crossroads from the A52. **Cllrs agreed for Clerk to submit an FOI request to Nottinghamshire Police to view all reports into recorded accidents at Sutton crossroads from the 1st of January 2023 to present. Action: Clerk to submit FOI request.**

7. Training for Clerk and new Councillor

The Clerk has identified a number of training courses applicable to the role of Clerk both with Nottinghamshire ALC and the National ALC. Cllrs also suggested Health and Safety training. Training for the new Councillor will be put in place once a Councillor is appointed. **Cllrs agreed to any necessary training. Action: Clerk to book training.**

8. Village Hall:

Barge Boards, Fascia, Roof - Update on Survey Quotations

Former Clerk has obtained a couple of survey quotations for work needed on the village hall. Three quotes are needed in advance of any application for funding. Another contractor is visiting the village hall shortly to make a full assessment. **Action: Clerk to meet contractor. Discussion of quotes to be added to next month's agenda.**

Gas & Electricity - End of 1 Year Fixed Tarriff

Quotes are to be collated **Action: Clerk to obtain quotes for the next meeting.**

Playground- The secondary chains have now been fitted to the basket swing. Caretaker has recommended fitting rope handles to lids of the sandpit to make easier opening. Although these may be considered a trip hazard. The caretaker also suggested fitting wire mesh around the wooden bases of the agility rails to prevent strimmer damage. **Action: Cllrs Fewell and Stevenson agreed to meet and complete the necessary repairs.**

Fire doors- The fire door into the kitchen at the village hall is not closing properly. Former Clerk has contacted joiner but has not yet had a response. **Action: Clerk to chase.**

Table replacement- One of the small foldable tables in the village hall is broken. **Cllrs agreed for a replacement table to be purchased. Action: Clerk to measure and obtain prices for a replacement.**

9. Marquee – During recent hire of the marquee signs of wear and tear were reported. **Cllrs agreed that this needs to be repaired. Action: Clerk to investigate.**

10.Caretaker Hours- The caretaker has reported that he is potentially exceeding his hours as he is increasingly being asked to set up and clear away furniture. **Cllrs Stevenson agreed to meet with the caretaker and review his hours. Action: Clerk to obtain a record of hours worked. Agenda item for next meeting.**

11. Webmaster Role (including social media)- Cllr Fewell has agreed to take on the role of Webmaster. Cllr Kuca has also previously expressed an interest in helping with web content. It was suggested that social media could be used to promote village hall hire. **Action: Clerk to obtain login details for social media accounts.**

12. Parish Council Phone- It was agreed that the Clerk should have a mobile specifically for Parish Council business. **Action: Clerk to obtain prices for a new phone.**

13. Defibrillator checking- The two defibrillators in the parish need inspecting on a monthly basis and an online report is submitted. This was previously done by the former Clerk. Next inspection is due on the 2nd of December 2023. **Cllr March agreed to perform inspections for Granby from January 2024, Cllr Stevenson agreed to perform Sutton inspections from January 2024. Clerk to be a back up for both sites. Action: Clerk to arrange training.**

14. Grass Cutting Quotation- Quotation from current contractor for the 2024 season is £485 up from £470 last year. **Cllrs agreed to proceed with the quotation. Action: Clerk.**

15. Planning: No consultations

Decisions: 23/01815/NMA - Land To North East Of High Acre Sutton. Application for a non-material amendment of planning permissions 21/01331/VAR & 23/00476/NMA to allow addition of 2no. velux windows to the garage roof and 2no. velux windows to the garden room roof to plot 2. **Non-Material Amendment Agreed. Noted by Cllrs**

16. Forthcoming Events:

Christmas Tree Purchase- Clerk has received a quotation for the Parish Christmas trees.

12ft	x	Granby	-	£144
10ft	x	Sutton	-	£120
5ft Slim x Sutton Church £43 for a non-drop variety				

Delivery £20

Cllrs agreed to go ahead with this quote. Action: Clerk to accept the quote and arrange delivery for 24th of November. Cllr Stevenson to speak to Cllr Grocock about funds towards the cost of the trees.

17. Finance

Banking Mandate – Addition of the new Clerk Agreed.

Current account balance (as at 31/10/23):	£13,331.13
Reserve Account (as at 30/09/23):	£10,506.98

Accounts for payment:	(Excl VAT)
British Gas - Electricity (DD)	£71.92
British Gas - Gas (DD)	£61.02
P E Hempstead & Sons - September Mowing & VH Spray	£470.00
C Beecroft - Various reimbursements, Broadband, mobile	£177.14
J Perring - Various reimbursements B&Q, Handicentre & Screwfix	£19.32
Chameleon - Newsletter Printing	£96.00

18. Councillors' reports

Cllr Tubbs- Potholes around Sutton village green are hazard to both road users and pedestrians. **Action: Clerk to notify Nottinghamshire County Council.**

Cllr Fewell- Christmas cheer leafleting to take place. Leaflets printed. **Action: Cllrs to help distribute.** Granby Remembrance poppies have now gone up **Action: Clerk to set a recurring reminder for future & to be on October agendas.** Village Hall projector needs replacing due to VGA connection **Action: Clerk to obtain prices – future agenda item.** RBC performing 15 year review of Granby conservation area. **Action: Cllr Fewell to circulate response from RBC. Future agenda.**

Cllr Stevenson- In a personal capacity, continues conversations with landowner land in Sutton re potential offer of community land to PC as part of house development. Cllr Stevenson is attending the Annual Town & Parish conference 10th of November. Suggested meeting regularly with representatives from other local parish councils to encourage communication and collaborative working. **Action: Cllr Stevenson to discuss with Cllr Grocock.**

Meeting closed: 21.24

Next Meeting: 14 December 2023, 7:30pm