

DRAFT Minutes of Granby cum Sutton Parish Council Meeting

Thursday 13th June 2024

Councillors present: Cllrs T Fewell (Chair) [TF], M Stevenson [MS], B Preece [BP], S March [SM], M Tubbs [MT], R Kuca [RK], R Biggs [RB].

In attendance Cllr C Grocock RBC & Shaun Ellis Parish Clerk [Clerk].

Open session: Three members of the public were present

Members of public expressed concern at recent levels of wage costs incurred by the Parish Council.

Cllr Grocock updates

Updates were given on the Thoroton/Hawksworth Solar Farm Appeal taking place this week.

Vale of Belvoir plans/hopes to be classed as an Area of Outstanding Natural Beauty.

A Vale Parish Group to represent Vale Parishioners.

Neighbourhood Plan, he stated the view that it is a way to give Local Authorities a voice/say.

- 1. Apologies for absence & acceptance** – none were received.
- 2. Declaration of interest on items below** – none were stated.
- 3. Approval of minutes 9th May 2024 to be signed.** – were signed and dated.

4. Review of previous actions

Cemetery Invoice Update (Clerk) – Clerk advised that the Parishioner still not willing to pay, Cllrs all agreed that the Clerk invoice the Parishioner under cover of an explanatory letter.

Create Calendar update form for Cllrs. (Clerk) – Clerk is in the process of raising a Gmail Calendar for Cllr that only he will have access to.

Speak to NCC ref; Footpaths (RB) – RB expressed concern that Yellow Arrow markers are disappearing

Gift for parishioner who cleared grass on path (SM) – It was agreed that TF will present a gift to the Parishioner who cleared to grass area.

Rubbing down & varnishing benches – TF and MS advised that the middle bench on Sutton Lane and the bench on Sutton Green had been sanded and revarnished. No more bench renovation planned for now.

5. Correspondence (all Correspondence shared with Full Council since last meeting)

6. Village Hall

- 6.1 Clarify Charges** – Charges for Village Hall hire was confirmed to Clerk as £15 per session, £45 all day, £10 per hour, £35 for Children's Parties.

- 6.2 Gas Leak (Clerk)** – Cllrs informed of difficulty of securing a repair date to the meter box fault by Valda Energy. Suggested by RK that we should threaten to report them to OFGEN if still struggling to get a response.
- 6.3 Fire Doors (MS)** – This is still ongoing and still an Action – MS
- 6.4 General Election Update (Clerk)** – Cllr informed that a date has been set for delivery of Voting Booths to Village Hall and a Parishioner who will let them in. Also informed of the fee to be charged to RBC.
- 6.5 Young Person Activities (RK)** – RK stated he has had no comeback from public on Yoga or Table Tennis, also pointed out cost of new Table Tennis tables. Stated he was happy to open Village Hall for a one-off Community event along the lines of board games. Action – thoughts, ideas and feedback from all Cllrs.
- 6.6 Neighbourhood Plan (MS)** – This was already covered in detail by Cllr Grocock earlier in meeting. MS stated he is fully supportive of the plan and will be pursuing it with Cllr Grocock. Cllrs unanimously agreed to be involved and that MS would be the key interface between the PC and Cllr Grocock et al. Action – MS
- 6.7 Raise the Roof Initiative i.e. Fund Raising (RB & TF)** – RB confirmed the first ‘Raise the Roof’ fund raising event will be a Village Party on 15th Sept 2024, 2 – 8pm, venue the Paddock off Sutton Lane. Action – RB to brief Cllrs on progress and TF to ensure Facebook and Website are fully used to promote the event.
- 6.8 Review of Fund Raising Target (TF)** – TF Asserted that all of the Cllrs needed to have sight of the last (and most comprehensive) quote for the essential repairs to the Village Hall not least to set a target for fundraising. Action - Clerk to try and find previous quotes from builders obtained for Village Hall repairs.
- 6.9 ROSPA Play area report** – Discussed. Action - Clerk and caretaker to meet at the Play Area, go through the ROSPA report together and determine if there are any issues the caretaker can address.
- 6.10 WI & PC new internal notice boards** – Cllrs agreed that the WI can go ahead with their new Notice Board in the Hall which WI will pay for. Cllrs expressed reluctance to pay for new tables requested by WI due to high cost, especially when the overriding priority is to raise funds to repair the Village Hall. Action - RB to speak to the WI President.
- 6.11 2023-2024 Accounts and Final Statement** – An Extraordinary Meeting of the PC must take place by 27th June 2024. Action Clerk and Cllrs. Action – MT to write letter of thanks from the PC to those concerned
- 7. D-Day Celebrations & Exhibition (MT)** – MT said the Exhibition went very well thanks to the persons who helped organise it and artist who produced the artwork.
- 8. Update on proposed development on land off Sutton Lane (MS)** – Cllrs stated real concerns of employing a Solicitor and incurring potential large legal fees with no guarantee of the outcome.

Agreed MS will continue attempts to pursue a legal agreement. TF undertook to create a Business Plan for the community land to be donated to the PC as part of the Sutton Lane development.

9. Planning Applications

No Planning Applications received.

10. Planning Notifications

Reference NO : 24/00010/FUL

Applicant : Mr Frederick Watchorn

Development : Change of use to a pet cremation business including the conversion of an existing double detached garage to an office. Shipping Container housing cremator to rear and parking.

Location: Mill Lodge Sutton Lane Granby Nottinghamshire NG13 9PY

Planning Permission Granted on the above one application.

11. Finance

To approve all payments – paid & to be paid – Accounts shown in Appendix 1 attached.

It was resolved to approve payments of accounts paid prior to the meeting and accounts for payments at the meeting.

- 11.1 2023-2024 Accounts and Financial Statement** – Reported by the Independent Auditor in the public session that we would be non-conforming of two points primarily due to three changes of Clerk. Clerk advised that we now fully confirm and both documents need to be signed off by the PC and presented by 30th June.
- 11.2 Internet Banking** – T Fewell is still investigating the Parish Council’s intention to switch to an On-Line bank account.
- 11.3 Cease accepting cash for PC invoices (Clerk)** – agreed to continue to dissuade Village Hall users paying invoices by cash.
- 11.4 Card Reader (RK)** – Agreed that R Biggs purchase a Card Reader on behalf of the PC.
- 11.5 Balance of Reserve (Clerk)** – Cllrs were informed that NALC have advised that a Parish Council should look to maintain 3-12 months of the Annual outgoings in a Reserve Account. 3 months for a large council with a large Precept scaling up to 12 months for a small Parish Council with a small Precept. Agreed – the present reserve is adequate

Current account balance (as at 13/06/24)

Waiting Statement

Reserve Account (as at 13/06/24)

Waiting Statement

Cllrs were verbally given the balance of the Current account at the meeting - 30/05/24 = £15,393.33

12. Councillor's Reports – RK informed the Cllr that the green bin outside the Cemetery has been put out and emptied. M Stevenson expressed concern about the length of the grass verge at Sutton crossroad making visibility difficult.

13. Chairman's Reports (TF) - TF stated he had made contact with the Chairs of neighbouring PCs and closer links with them and involvement in the 'Vale Parish Group' is something he is going to pursue.

Meeting closed at 21.45

Chairman Signature

APPENDIX 1

All invoices have been examined, verified &				
Accounts paid upto 13/06/2024	Details	Net	VAT	Gross
Valda Energy	Energy costs	85.10	4.25	89.35
EE	Mobile phone	20.50	4.10	24.60
		105.60	8.35	113.95
Invoices Waiting Approval For Payment	Details			
Gallagher	PC Insurance	1532.29	0.00	1532.29
Shaun Ellis	Expenses	34.29	4.46	38.75
Lindum Fire	VH	45.00	9.00	54.00
ROSPA	Play Area	156.00	31.20	187.20
PE Hempstead & Sons	Grass Cutting	485.00	97.00	582.00
RBC	Septic Tank	149.81		149.81
ICCM	Membership Subscription	100.00		100.00
Payroll - PAYE - Holiday Leave				1215.88
		2502.39	13.46	3859.93