

# DRAFT Minutes Granby cum Sutton Parish Council Meeting

Thursday 11<sup>th</sup> July 2024

**Councillors Present:** Cllrs T Fewell (Chair) (TF), S March (SM), B Preece (BP), R Kuca (RK), M Tubbs (MT), R Biggs (RB)

**In attendance:** Cllr Purdue-Horan (FPH) & S Ellis Parish Clerk (Clerk)

**Open Session:** FPH updated RBC plans to move to new HQ and hoped for financial saving.

TF asked FPH about relationship of new East Midlands Mayor to County Councils, FPH stated the Mayor will primarily be concentrating on Transport and Higher Education matters.

1. **Apologies for absence & acceptance** - Cllr C Grocock received, M Stevenson none received.
2. **Declaration of interest on items below** - none were stated.
3. **Approval of minutes 13<sup>th</sup> June 2024 to be signed** – were signed and dated.
4. **Review of previous actions**

**WI request new tables, speak to them (RB)** – RB stated that he informed the WI that PC won't be able to purchase new tables as too expensive, WI accepted this.

**Sum Up – update/plan to take forward (RB)** – The new SumUp unit was handed to the Clerk with instructions to get it set up and logged in.

**Cemetery Invoice Update (Clerk)** – Agreed by Cllrs that the £75 fee will not be pursued anymore and Clerk will create letter for TF to send to the Parishioner stating this.

**Create Calendar update form for Cllrs. (Clerk)** – Calendar on Gmail link has been sent, but a number of Cllrs can't open the link on their own phones, agreed to continue experimenting to try and find a solution.

**Gift for parishioner who cleared grass on path (TF)** – TF stated he had presented a gift to the Parishioner concerned who was very pleased.

5. **Correspondence (all Correspondence shared with Full Council since last meeting)** – Damaged tree on Sutton Lane discussed. Cllrs informed that Via EM can find no record of permission been sort by Granby cum Sutton PC to plant a tree and therefore not accepting responsibility. Cllrs expressed doubts about this and believe permission would have been sort. Clerk was asked to go back to Via EM, get clarification on this and request to see their Tree plan for the PC.

## 6. Village Hall

**6.1 ROSPA report – Play area (Clerk)** – Cllrs gave go ahead for J Perring to finish installing the wood post protectors against strimmer damage and apply a wood hardening varnish.

**6.2 Fire Doors (MS)** – Stated that a Parishioner who works in the same industry, has expressed the opinion that our Fire Doors are over spec and we have been over charged. TF to speak to this person to clarify their claims. RK said to be wary of one professional's claims/opinions set

against the opinions of another professional. Agreed Clerk needs to find Fire Risk Assessment and find paperwork for who installed the doors.

**6.3 Neighbourhood Plan Update (MS)** – Deferred to next meeting as MS unable to attend.

**6.4 Raise the Roof Initiative – Any Updates** – Event On 15<sup>th</sup> Sept, RB confirmed tickets already sold, will now be focusing on Raffle, Toilets, Band, Bar and Food. RB stated need to set up an On-going Entertainment Committee. MT asked about Scarecrow competition appearing in Newsletter. TF to ring Sharon Roscoe about the Vintage Car exhibition.

**6.5 Discuss Building Quote (Clerk)** – MT said he would forward the Quote to a contact with building experience. Cllrs agreed that £30,000 is probably the likely target that will need to be raised. TF said the Clerk will need to get two more quotes in Sept.

**7. Update on proposed development on land off Sutton Lane (MS)** – TF & MS have had a meeting with an Architect who is formulating an Outline Proposal but not Full Application yet, at this stage. TF will share Business Plan being formulated with Cllrs when it is completed.

**8. Adopt NALC Financial Regulation 2024** – Cllrs not yet able to adopt the Regulations, Clerk to check if a deadline and possibly ask S Humphries if able to look over the Regulations.

**9. To Consider Free Tree Scheme from Woodland Trust (Clerk)** – Cllrs decided not to proceed.

**10. To Discuss Grounds Maintenance Contract (Clerk)** – Cllrs declared that PC is responsible for grass cutting in the Church Yard as it is a closed Cemetery.

**11. To Consider applying to the Lengthsman Scheme for Parish Councils.** – Cllrs not keen on this idea at present, also worried it could create an expectation among some Parishioners that the PC is responsible for certain jobs which it isn't at present.

## **12. Planning Applications**

No Planning Applications received.

## **13. Planning Notifications**

No Planning Notifications received

## **14. Finance**

To approve all payments – paid & to be paid – Accounts shown in Appendix attached

**14.1 Internet Banking** – TF advised that trying to close NatWest account would mean all 8 signatories having to give approval. TF has rung Unity Bank and PC looking to action a partial transfer of funds to allow an online account with Unity Bank to be opened.

**Current account balance (as at 11/07/24)**

**Waiting Statement**

**Reserve Account (as at 11/07/24)**

**Waiting Statement**

Cllrs were verbally advised at meeting that Current Account on 28/06/24 stood at £12,271.08 The Reserve Account on 28/06/24 stood at £10,621.47 The Elizabeth Smith Account stood at £101.72

**15. Councillor's Reports** – MT requested people to submit Articles for Newsletter by end of month. Cllrs clarified with each other which areas of the Parish was who's area for delivering the Newsletter.

**16. Chairman's Reports (TF)** – TF stated the some Parishioners had queried the lack of payment costs in Minutes displayed on the Notice Boards. Confirmed that checks with NALC show that payment costs don't have to be displayed and TF was worried about the GDPR aspect.

The Meeting was closed at 9.15pm

Signed

*Shaun Ellis*

Shaun ELLIS Clerk to Granby cum Sutton Parish Council

11<sup>TH</sup> July 2024